Parent Help Guide

Daymap and Daymap Connect

Daymap is Renmark High Schools web based School Management System. Through *Daymap* we manage student attendance, student learning and assessment tasks, student reporting, student notes and records and communication. *Daymap* also has a Parent Portal feature ***Daymap Connect*** through which parents can access information on their child's attendance, learning progress and receive and respond to messages from the school and teachers.

How to access *Daymap Connect*

1. **Browser System Requirements**
   Internet Explorer 9 or above, Safari, Google Chrome or Mozilla Firefox

2. **Setting up an account**
   The first thing we require is a valid email address as this is what links you to your children's information stored in *Daymap.* All your children can be accessed from the same account.

   a. Send your name and children's names by email and with the email address you wish to use to access *Daymap Connect* to : dl.0794.info@schools.sa.edu.au
   b. We will update or record your email address and email you back with the Student ID of one of your children; this is required to set up your account. You can access information for all of your children from the one account.
   c. Then, go to: http://intranet.renmarkhs.sa.edu.au/DayMapConnect
      - Select 'New User'
      - Enter your Username (email address) and student code
      - Press 'Reset password'
   d. From here you can access a range of information about your children's attendance and learning progress and receive messages from teachers and the school.

We hope you enjoy your experience of *Daymap Connect.* We believe it is an important tool for strengthening the partnership between students, parents and the school.
If you experience any technical difficulties accessing *Daymap Connect* please inform us of this by email: dl.0794.info@schools.sa.edu.au

Thank you,

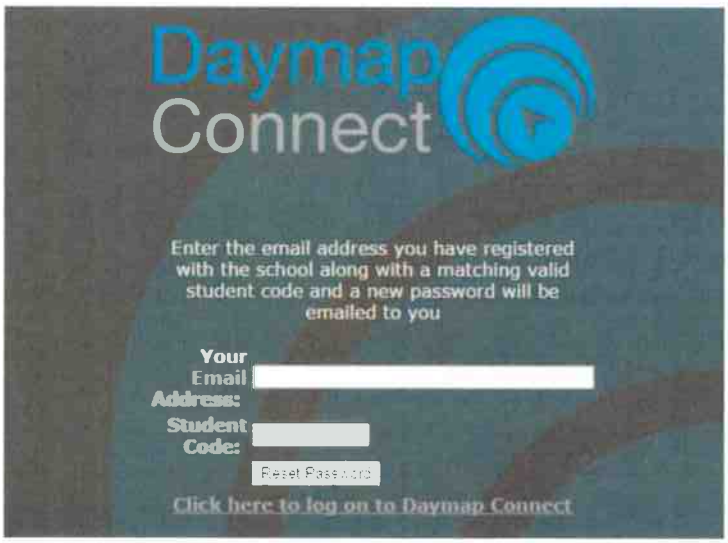
Mat Evans
Principal

Daymap Parent Portal Quick Start Guide

Daymap Connect is an extension of the Daymap Learning Management System which provides parents with access to key school and student information both at home and on the go. Our easy-to-use system allows parents to create and manage their own accounts for Daymap Connect, requiring only one login and password per parent (with the option to provide multiple logins) to access details for all students enrolled in the school.

The screen above is the Daymap Connect **log in screen**. This can be found by using the URL address that your school has provided.

If you are a new user then select the **"New User?"** option. On the next screen you will be required to enter your email address (this must be the email registered at the school) and a student code (this will be provided by your school). Once you have entered the details a username and password will be sent instantly to your email account.



The Home Tab

This is the main page of the Parent Portal. The Parent Portal is navigated via vertical tabs along the left side.

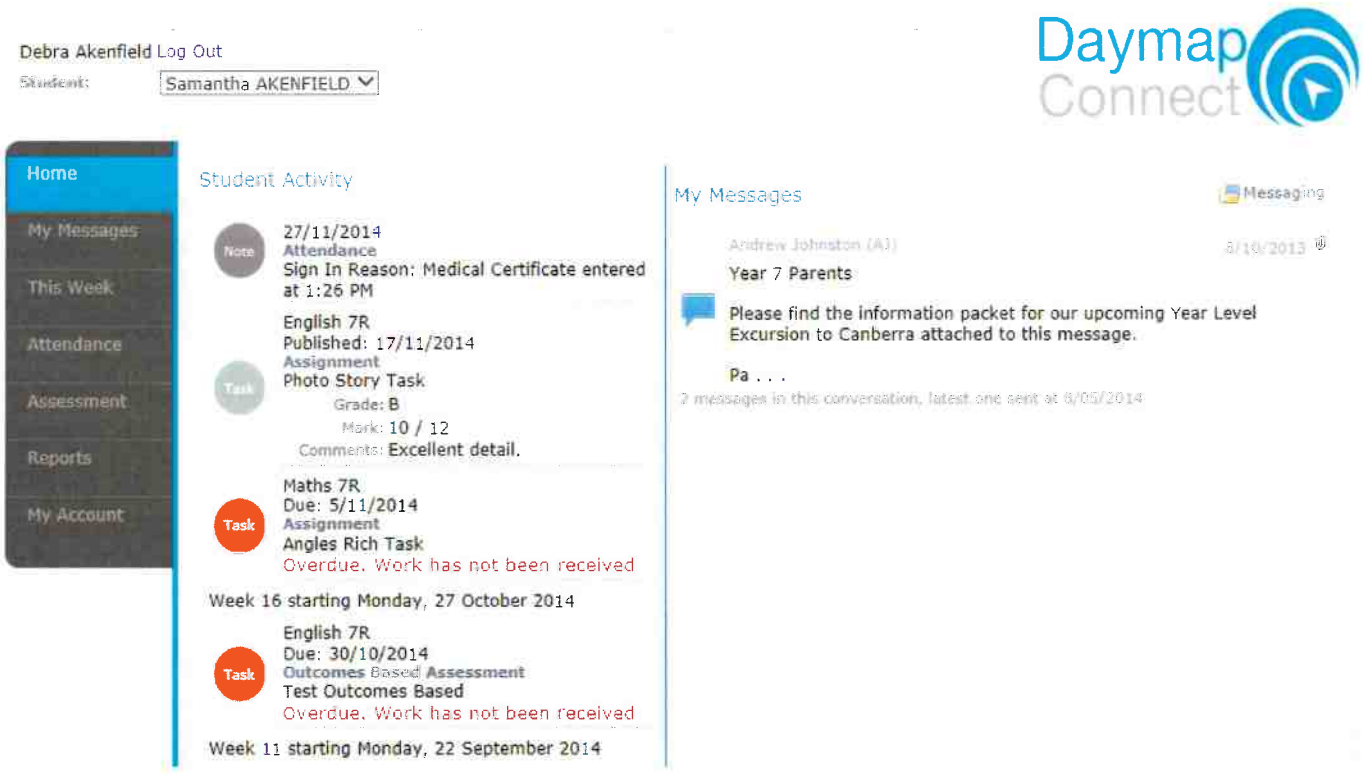
If you have more than one child enrolled at the school their names will be available on the drop down box in the top left corner. Select the appropriate student to see his / her information.

The left hand section is the Student Activity Feed of recent activity for the selected student.

You will view:

- Student Notes;
- Student Diary Notes;
- Student Records;
- Assessment Tasks;
- Daymap Reports published to the Parent Portal.

On the right of the screen is a list of recent messages sent.



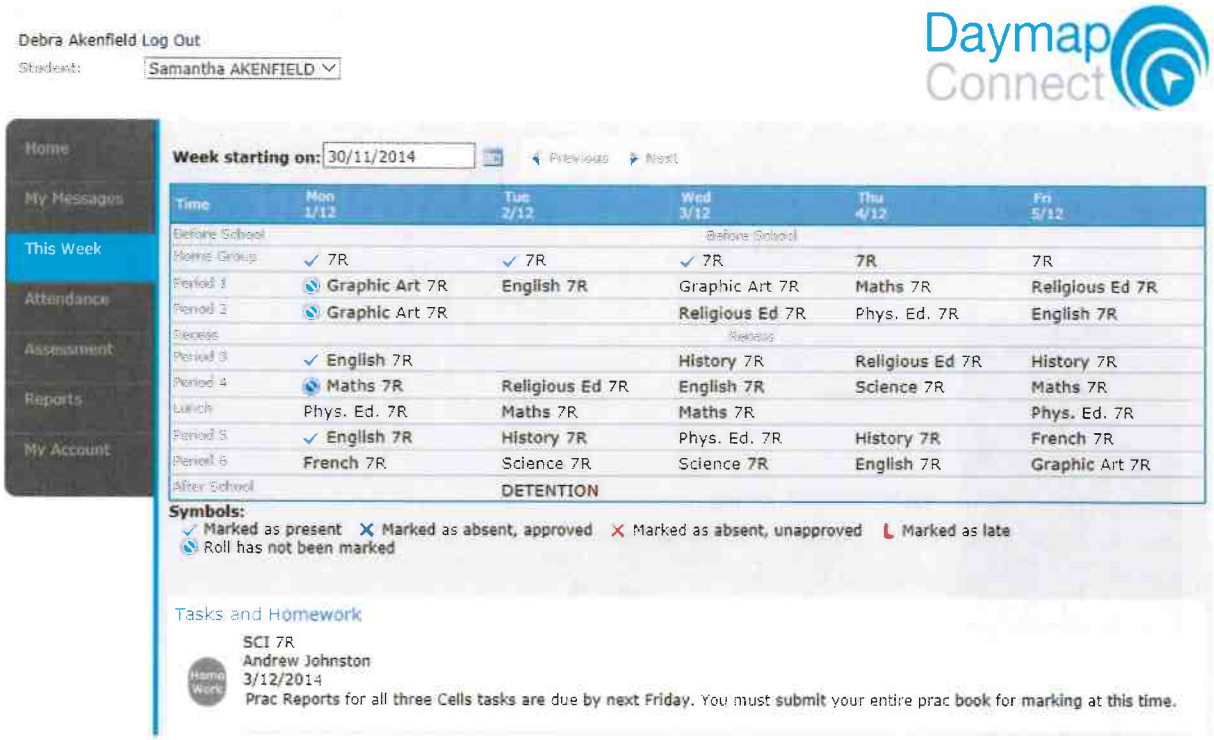
My Messages

This Tab displays the Messaging screen and enables you to easily contact teachers about any issues of importance; excursions, reminders, personal matters etc. This is a fantastic tool to keep you up to date and aware of what's happening in your child's classroom.

You are able to create messages, reply to received messages and receive email notifications when you have unread Daymap messages.

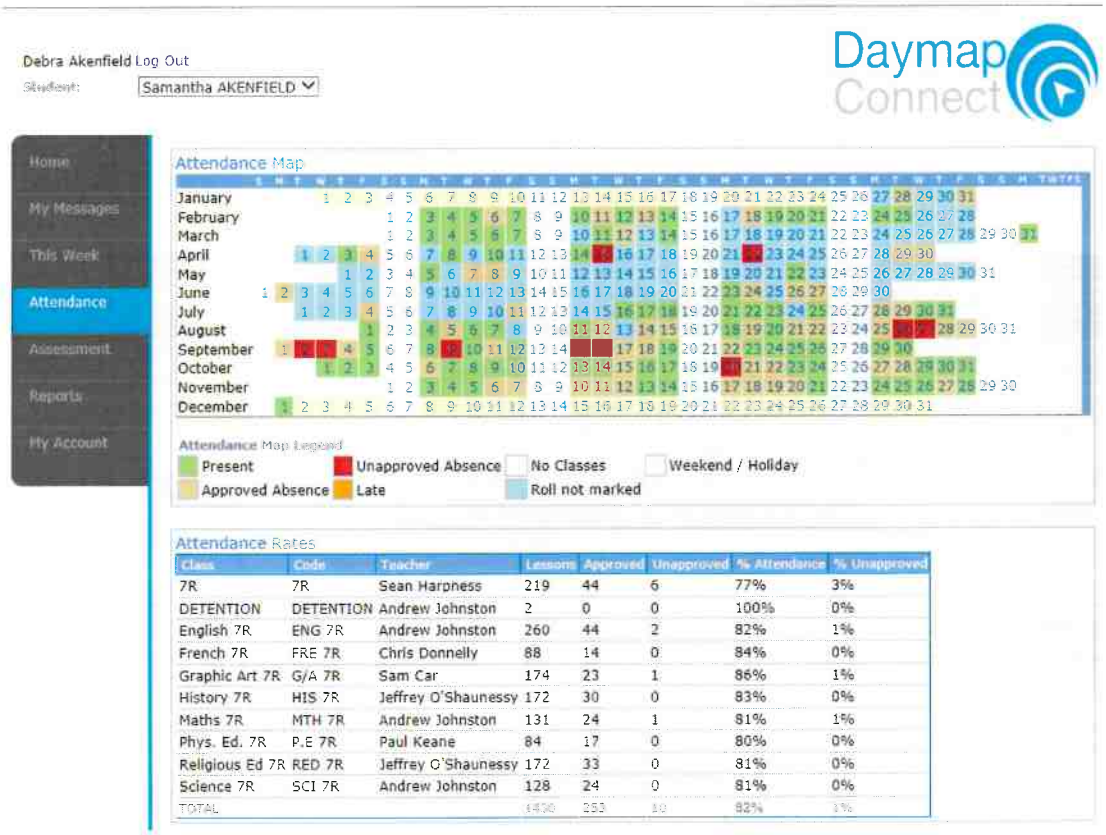
This Week

By viewing the This Week Tab, you can see your child's timetable and class attendance at a glance. This Tab also displays any Assessment Tasks and Homework, which you can click on to view all assessment information and any attachments added to the task.



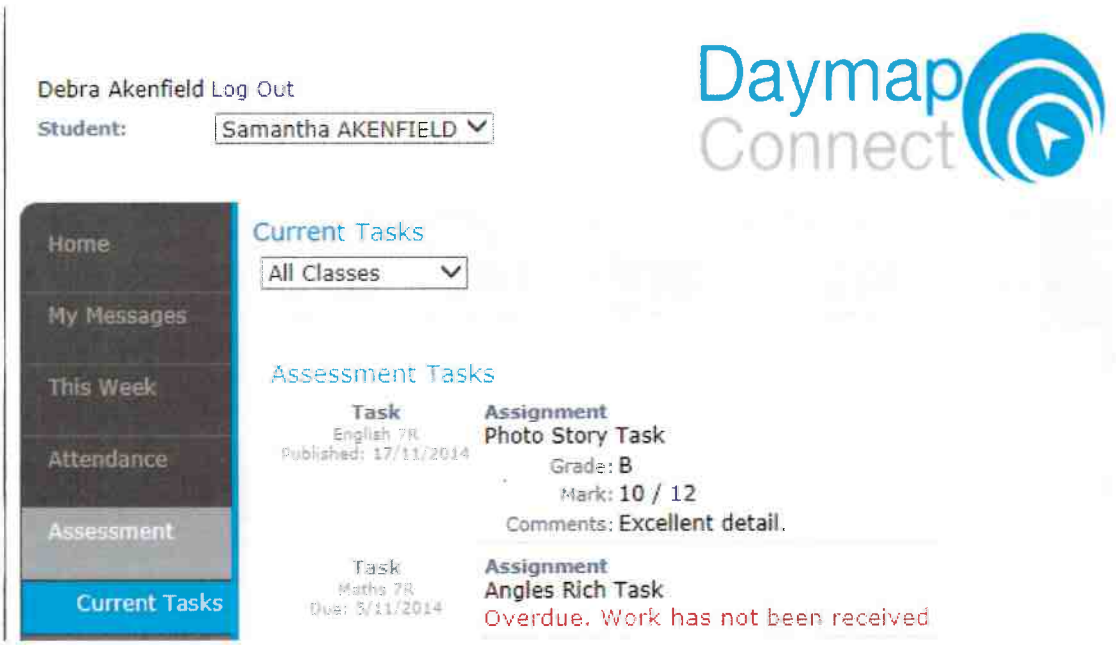
Attendance

Within the Attendance Tab, you can view the Attendance Map and Attendance Rate of your student. The coloured visual representation allows you to identify any patterns in your student's attendance rates.



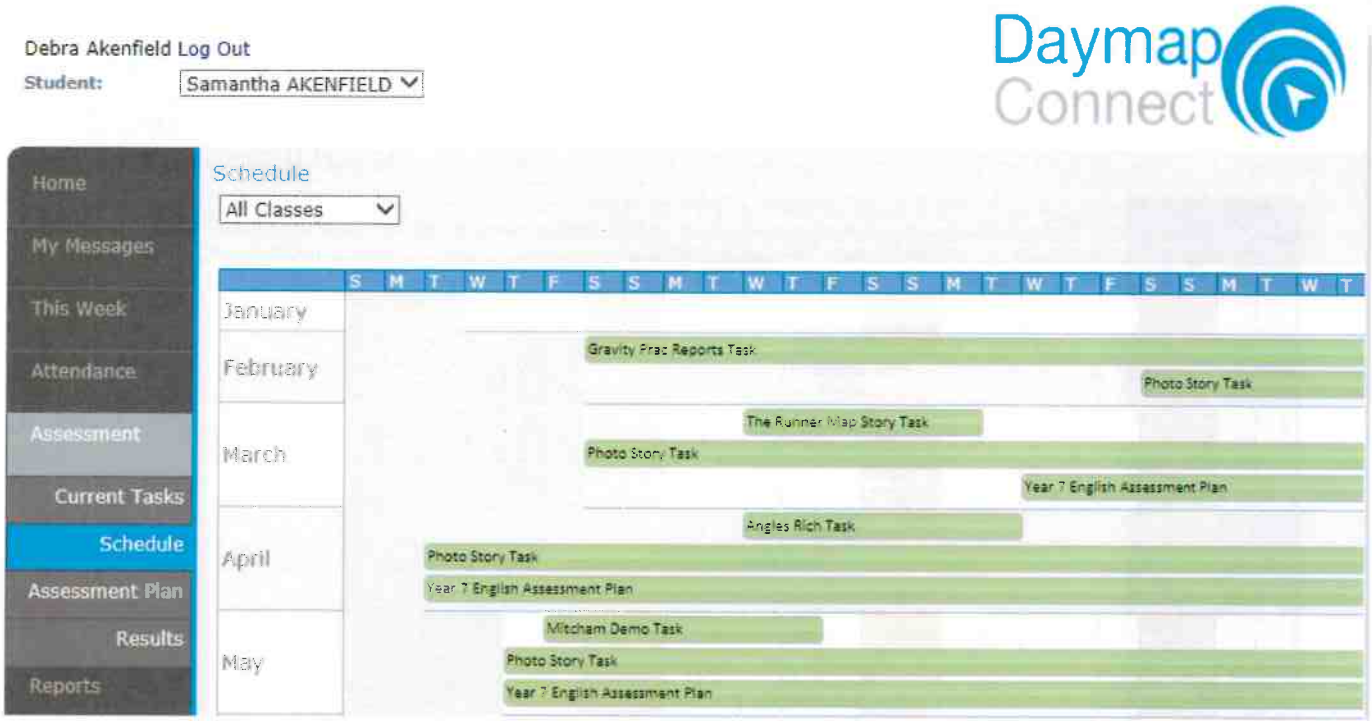
Assessment - Current Tasks

The Current Assessment Tasks for the student are listed in this Tab. Clicking on the Assessment Task will open Assessment Task information including: due date, further comments or instructions, the learning areas assessed, attachments and the status of the Task.



Assessment - Schedule

The Schedule Tab displays Assessment Tasks scheduled throughout the year. This can be viewed by class or for all classes. Selecting the Assessment Task will open Assessment Task information.

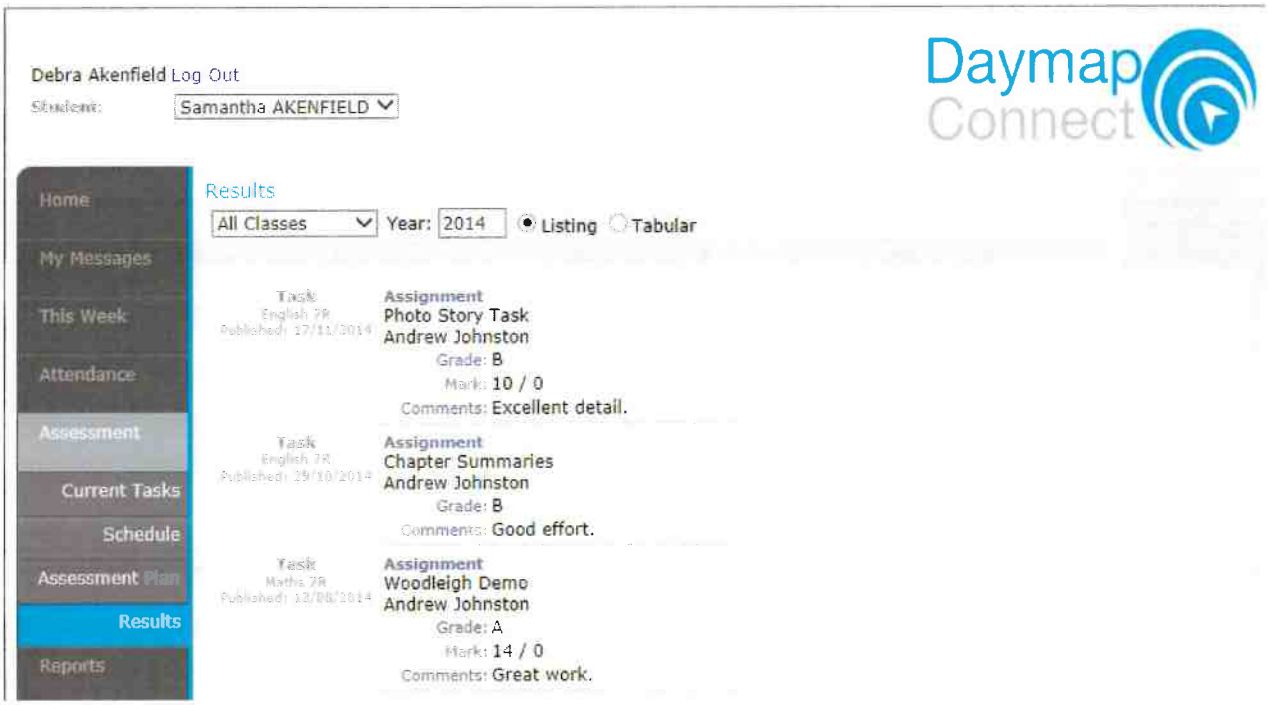


Assessment - Assessment Plan

This Tab lists Assessment Tasks and Assessment Plans in a diary view. Assessment Plans are a new type of Lesson Note. As above, selecting the Assessment Task will open Assessment Task information including any work electronically submitted.

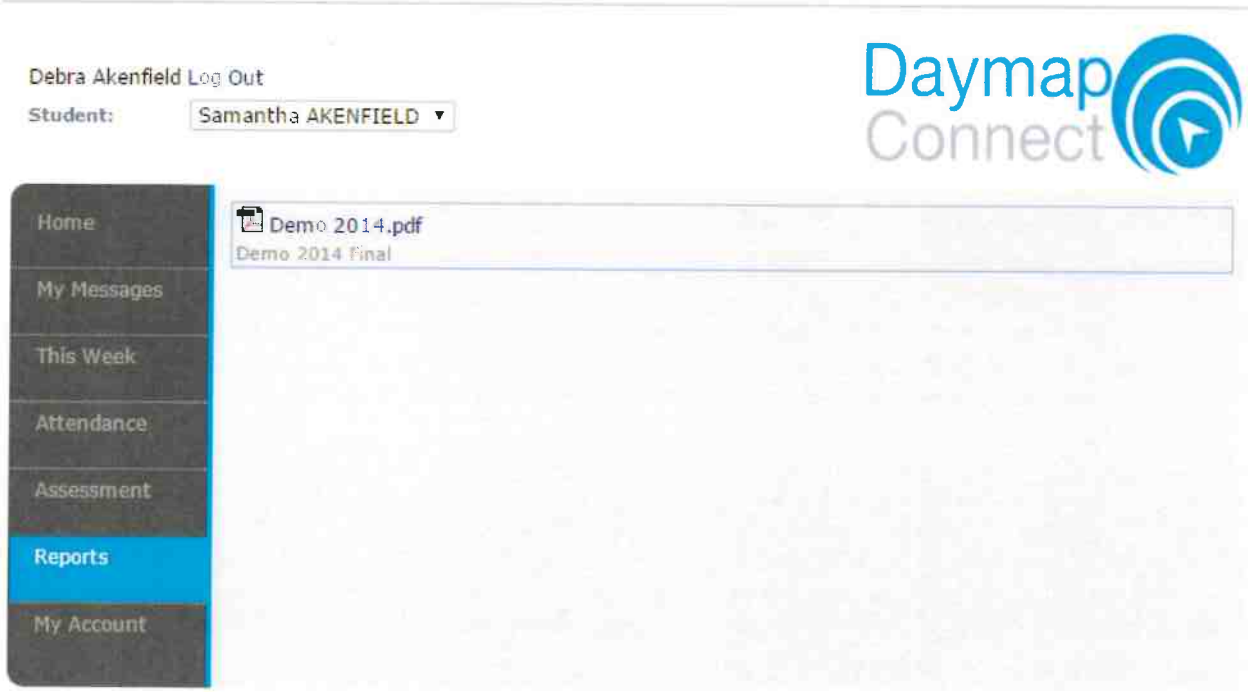
Assessment - Results

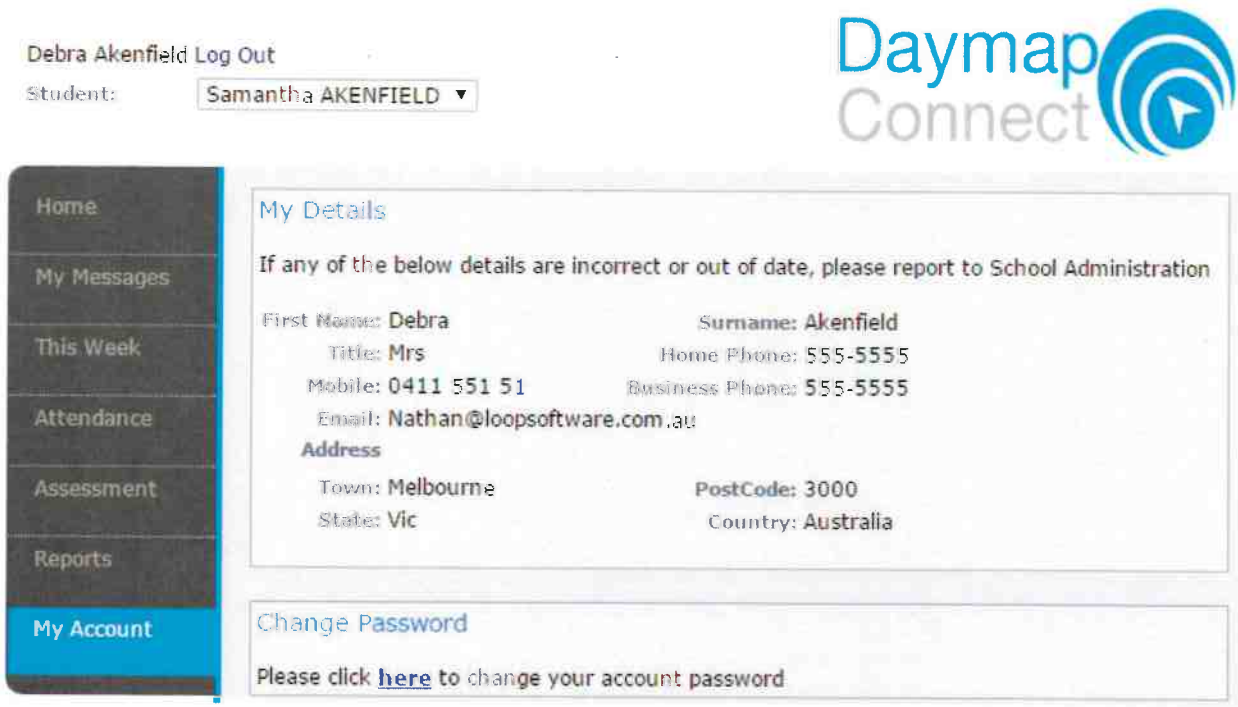
The Results Tab lists Assessment Task Results that have been published against the student. Results can be viewed by class or by all classes. You can open the task to view teacher feedback and student work. These results are also published in the Student's View of Daymap.



Reports

The Reports Tab lists Daymap Student Reports that have been published to the Parent Portal.



My Account

This Tab allows you to change your password and provides access to all of your contact details. If any of these details are incorrect, please contact your School Administration.